

**HONG KONG  
CUSTOMS AND EXCISE DEPARTMENT  
Dutiable Commodities Ordinance, Chapter 109  
Export Permit**

**PART I: APPLICATION**

Licensee (Licensee Name, Company Name, Address & Tel. No.)	Licence No.	<b>For Official Use Only</b>	<b>Permit No.</b>	
		<b>Permit Subclass</b>	<b>Office Code H/K</b>	
		<b>For Export/Ships' Stores Use Only</b>	Carrier No.	
		Goods Conveyed/Used by (Carrier Name)		
		(Net Tonnage )		
Importation Carrier Name or No./ Manufacturer (Local)/Warehouse (Local)	Carrier/Licence No.	Departure Date & Time		
Carrier Arrival Date		Destination Country/Port		
BL/AWB/Wagon No. (First Importation Only) Port of Loading		Name and Address of The Agent of Exporting Ship		
Goods Removed from	Carrier/Licence No.	Place of Departure of Carrier		
Removal Date & Time Type of Transport Container No. (if available)				
Descriptions & Marks of Goods	Dutiable Commodity Code	Initial Removal Permit No.	*Quantity	Age Certificate C & E No. Ships' Stores Application No.
1				
2				
3				
4				
5				
6				
Total No. of Cases		*State (i) the total Mille for cigarette and total weight for prepared tobacco, e.g. 300 Mille, 450 kg; (ii) the total quantity with the unit packing for liquors e.g. 3500 bottles, 2300 cans or (iii) the total quantity in hectolitre for hydrocarbon oil, e.g. 450 hectolitres.		
Applicant's Declaration The particulars declared by me on this permit are true and correct  Signature Name (in BLOCK LETTERS) Position Date		Company Chop		
		"Warning: It is a criminal offence to contravene the conditions of issue and to furnish any incorrect information. Maximum penalty will be a fine at level 6 plus imprisonment for 1 year and \$1,000,000 plus imprisonment for 2 years respectively."		

**Note:**

1. This form must be submitted in **triplicate** to the Licence and Permit Division, Office of Dutiable Commodities Administration, Customs & Excise Department, 3/F, Customs Headquarters Building, 222 Java Road, North Point, Hong Kong. (Tel. No.: 3759 2500)
2. If the permit relates to ships' stores, it must be accompanied by 'Application for Ships' Stores'(CED 45) signed by the Master or Officer in Charge of the vessel.
3. Distribution of copies:  
Original—To be retained by the Permit Office.  
Duplicate & Triplicate—To accompany the goods. After endorsement of Parts III & IV, the duplicate will be returned to the issuing office by the permit holder whereas the triplicate to be retained by the holder of the goods.
4. Normally 2 working days are required for processing an application.

**PART II: APPROVAL**

**CONDITIONS OF ISSUE**

- (1) Goods shall be removed and conveyed directly to the place of departure of exporting carrier on the same day.
- (2) If the goods are not removed on the date specified on this permit, the permittee is required to return the shut-out cargo to:  
during office hours  
#a warehouse as defined in section 2 of the Dutiable Commodities Ordinance, Cap. 109 and specified overleaf;  
after office hours  
the Customs and Excise Warehouse or a #warehouse in the case of containerised cargo.
- (3) The permittee must seek prior approval from the issuing office for any change of vessel.
- (4) If the permit cannot be used, the permittee shall return the permit to the issuing office within 7 working days from the last removal date as stated overleaf.
- (5) The permittee shall return the duplicate copy of this permit to the issuing office within 14 working days after the removal of the goods as stated overleaf.
- (6) In case of vanning or de-vanning, Customs attendance will be required.

# Warehouse means a public bonded warehouse or a licensed warehouse or a general bonded warehouse.

Permission is hereby given for the removal and export of the goods in accordance with the date, time and manner, and from and to the places specified overleaf and subject to the conditions as shown above and chopped overleaf.

.....  
for Commissioner of Customs & Excise

**PART III: ENDORSEMENT OF RELEASE OF GOODS**

*(To be completed by Officer of Customs & Excise Department/Authorized Person)*

I hereby certify that I have examined/checked the goods described in this permit.

Date ..... 20 .....  
( )

**PART IV: ENDORSEMENT OF RECEIPT OF GOODS**

*(To be completed by Person in Charge of Exporting Ship or Aircraft/Officer of Customs & Excise Department/Officer of the Post Office)*

I hereby certify that the goods described in this permit were only duly received by me on the

S.S./M.V. .... at ..... hours on ..... 20

Signature .....

.....  
Name and Rank in BLOCK Letters