

香港海關
CUSTOMS AND EXCISE DEPARTMENT
HONG KONG

香港法例第 109 章應課稅品條例
Dutiable Commodities Ordinance, Chapter 109

歸還稅款申請表
Application for Refund of Duty

1. 本人 謹代表
I _____ for and on behalf of _____
(申請人姓名 Full Name of Applicant)

(申請歸還稅款公司名稱及地址 Full Name and Address of Company Applying for Refund)

就下列貨物申請歸還稅款，並特此聲明有關貨物確已：

hereby apply for refund of duty paid in respect of the following goods and declare that the subject goods have been actually:

- 在海關關長事先同意下運送出口／銷毀 exported/destroyed with prior consent of the Commissioner
- 供領事使用 supplied for consular use
- 用作分析樣本 drawn as samples for analysis
- 用作製造應課稅貨品 used in the manufacture of dutiable goods
- 根據應課稅品條例附表第三部份供道路車輛使用
used in road vehicles in accordance with Part III of the Schedule to the Dutiable Commodities Ordinance
- 其他合理用途 Others _____

貨物名稱／應課稅品代號 <i>Description of Goods/Commodity Codes</i>	數量 <i>Quantity</i>	歸還稅款 <i>Duty to be Refunded</i>
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2. 申請歸還稅款的完稅貨物搬運許可證
Duty-paid Permits under claim:

3. 證明文件
List of Supporting Documents:

申請人簽署 電話 申請日期
Signature of Applicant _____ Tel No. _____ Date _____

選擇適用者
tick as appropriate

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有關許可證編號
Relevant Permit No. _____

第一部份 (由評估主任填寫) Part I (to be completed by the Assessment Officer)

茲計算上頁所列貨物歸還稅款如下：

Refund of duty on goods specified overleaf is calculated as follows:

總額——港幣
Total—Hong Kong Dollars _____ only.

HK\$ _____

<p>本人證明上頁所列貨物的稅款經已繳付，上述所計算的退稅總額，並無超過已繳的貨物稅款。 I certify that duty in respect of the goods specified overleaf has been paid and that the above refund amount calculated has not exceeded the duty which has been paid on the goods.</p> <p>評估主任簽署 Signature of Assessment Officer _____</p> <p>評估主任姓名 Name of Assessment Officer _____</p> <p>日期 Date _____</p>	<p>本人已查核以上的計算及歸還稅款/還款 _____元均屬正確無誤。 I have checked the above calculations which are in order and verified that refund/repayment of \$ _____ is correct.</p> <p>查核人員簽署 Signature of Counter-checking Officer _____</p> <p>查核人員姓名 Name of Counter-checking Officer _____</p> <p>日期 Date _____</p>
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第二部份 (由核批人員填寫) **Part II** (to be completed by Approving Officer)

本人授權就申請人於本申請表內所列貨物歸還稅款 _____ 元
I authorize the refund of duty amounting to \$ _____ in respect of the goods specified by
the applicant in this application form.

核批人員簽署
Signature of Approving Officer _____

核批人員姓名
Name of Approving Officer _____

日期
Date _____

香港海關

關於申請歸還稅款及其他服務所填報的個人資料 (根據個人資料(私隱)條例的規定處理)

目的說明

Customs and Excise Department Collection of Personal Data in Connection with Applications for Refund of Duty and Others Services (In accordance with the Personal Data (Privacy) Ordinance)

Statement of Purposes

資料用途

1. 填報在此表格內的個人資料，會供香港海關作以下用途：——

- (a) 處理有關向香港海關申請歸還稅款事宜；
- (b) 處理有關向香港海關申請其他服務事宜；及
- (c) 方便香港海關職員及其他政府部門 / 政策局的職員與你互相聯絡。

提供資料與否純屬自願，然而，倘若沒有足夠的資料，本部門可能無法處理你的申請。

資料轉介

2. 在本申請表填報的資料可能會交給其他政府部門及機構，以達致上文第1段所載的目的；或給予法例授權可接收的其他人士。

查閱個人資料

3. 根據個人資料(私隱)條例第18條、第22條及附表1內第6原則的規定，你有權查閱及更改你的個人資料。查閱的權利包括索取此表格內填報的個人資料的副本。

查詢

4. 如查詢此表格內的資料，包括查閱途徑及更改資料等，請與下述人員聯絡：

香港海關應課稅品科

行政主任(應課稅品)

地址：香港北角渣華道 222 號
海關總部大樓 30 樓

電話：3759 2528

傳真：2541 3470

Purpose of Collection

1. The personal data provided by means of this form will be used by the Customs & Excise Department for:—

- (a) carrying out activities relating to your applications for refund of duty;
- (b) carrying out activities relating to your applications for services to be provided by this department; and
- (c) facilitating communication among staff of the Customs & Excise Department, other Government departments/bureaux and yourself.

The provision of personal data by means of this form is voluntary. If you do not provide sufficient information, we may not be able process your application for refund of duty or services.

Class of Transferees

2. The personal data you provided by means of this form may be disclosed to other Government departments and agencies for the purposes mentioned in paragraph 1 above; or where such disclosure is authorized or required by law.

Access to Personal Data

3. You have a right of access and correction with respect to personal data as provided for in accordance with sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

Enquiries

4. Enquiries concerning the personal data collected by means of this form, including the making of access and correction, should be addressed to:—

Executive Officer (Dutiable Commodities)
Office of Dutiable Commodities Administration
Customs and Excise Department

Address: 30/F, Customs Headquarters Building,
222 Java Road, North Point, Hong Kong

Tel: 3759 2528

Fax: 2541 3470