

香港特別行政區政府
THE GOVERNMENT OF
THE HONG KONG SPECIAL ADMINISTRATIVE REGION
汽車（首次登記稅）條例（第 330 章）
Motor Vehicles (First Registration Tax) Ordinance, Chapter 330
汽車進口者／分銷商註冊
Registration as Motor Vehicle Importer/Distributor

致：運輸署署長
香港海關轉交
汽車評估課辦事處
香港北角渣華道 222 號
海關總部大樓 3 樓

To : Commissioner for Transport
c/o Customs and Excise Department
Office of Motor Vehicles Valuation Group,
3/F., Customs Headquarters Building,
222 Java Road, North Point, Hong Kong

本署職員填寫
FOR OFFICIAL USE ONLY

檔案編號： _____
File Ref. No. _____
申請號碼： _____
Application No. _____
註冊號碼： _____
Registration No. _____
繳費通知單： _____
Demand Note No. _____
註冊日期： _____
Date of Registration _____

第一部 申請註冊
Part I Application for Registration

- (a) 申請註冊類別： 汽車進口者
Type of registration required Motor Vehicle Importer
 汽車分銷商
Motor Vehicle Distributor
- (b) 以往註冊類別： 汽車進口者 註冊號碼 _____
Type of previous registration Motor Vehicle Importer Registration No. _____
 汽車分銷商 註冊號碼 _____
Motor Vehicle Distributor Registration No. _____
- (c) 現有註冊類別： 汽車進口者 註冊號碼 _____
Registration held at present Motor Vehicle Importer Registration No. _____
 汽車分銷商 註冊號碼 _____
Motor Vehicle Distributor Registration No. _____

第二部 公司資料 (見附註一)
Part II Particulars of Company (see Note 1)

- (a) 公司名稱： _____
Company Name (英文 English) _____ (中文 Chinese)
- (b) 地址： _____ 電話號碼： _____
Address Tel. No. _____
_____ 傳真號碼： _____
Fax _____
- (c) 經營的業務： _____
Business being conducted
- (d) 商業登記證號碼： _____ 簽發日期： _____
Business Registration Certificate No. (見附註二 see Note 2) Date of issue

選擇適用者
Tick as applicable

(e) 經營與汽車有關業務的附屬／聯營公司名稱及地址

Name and address of affiliated/associated company conducting business in relation to motor vehicles

(i):	_____	電話號碼 : _____
	_____	Tel. No.
	_____	傳真號碼 : _____
		Fax
(ii):	_____	電話號碼 : _____
	_____	Tel. No.
	_____	傳真號碼 : _____
		Fax
(iii):	_____	電話號碼 : _____
	_____	Tel. No.
	_____	傳真號碼 : _____
		Fax
(iv):	_____	電話號碼 : _____
	_____	Tel. No.
	_____	傳真號碼 : _____
		Fax
(v):	_____	電話號碼 : _____
	_____	Tel. No.
	_____	傳真號碼 : _____
		Fax

(f) 汽車或底盤牌子／類別 : _____
Usual brand/class of vehicles or vehicle chassis

(g) 存放汽車或底盤地點 : _____
Locations for keeping vehicles or vehicle chassis

(h) 分行／工場／分銷處 (包括陳列室) 地址 : _____
Address of branch office/workshop/sales office (including showroom)

(i):	_____	電話號碼 : _____
	_____	Tel. No.
	_____	傳真號碼 : _____
		Fax
(ii):	_____	電話號碼 : _____
	_____	Tel. No.
	_____	傳真號碼 : _____
		Fax
(iii):	_____	電話號碼 : _____
	_____	Tel. No.
	_____	傳真號碼 : _____
		Fax
(iv):	_____	電話號碼 : _____
	_____	Tel. No.
	_____	傳真號碼 : _____
		Fax
(v):	_____	電話號碼 : _____
	_____	Tel. No.
	_____	傳真號碼 : _____
		Fax

(vi): _____ 電話號碼 : _____
Tel. No.
_____ 傳真號碼 : _____
Fax

(vii): _____ 電話號碼 : _____
Tel. No.
_____ 傳真號碼 : _____
Fax

(viii): _____ 電話號碼 : _____
Tel. No.
_____ 傳真號碼 : _____
Fax

第三部 申請人資料
Part III Particulars of Applicant

(a) 姓名 (英文) : _____ (中文) : _____
Name (English) (請用正楷填寫, 先寫姓氏 in BLOCK letters, surname first) (Chinese)

(b) 出生日期 : _____ (c) 性別 : _____ *男/女
Date of birth Sex *Male/Female

(d) *身份證/護照號碼 : _____ (e) 國籍 : _____
*Identity Card/Passport No. (見附註二 see Note 2) Nationality (祇適用於護照 for Passport only)

(f) 擔任職位 : _____
Position in company (見附註三 see Note 3)

(g) 居住地址 : _____
Residential address

_____ 電話 : _____
Tel. No.

第四部 申請人聲明
Part IV Declaration by Applicant

本人聲明上述資料由本人提供用作支持是份申請, 全部真確無訛。
I declare that the above particulars given by me in support of my application are true and correct.

(a) 簽名 : _____
Signature

(b) 姓名 : _____
Name

(c) 日期 : _____
Date

公司印章 Company Chop

* 刪去不適用者
Delete as appropriate

附註及指引

- (附註一) 如屬有限公司，必須附有公司條例指定有關公司註冊證明書及董事註冊證明文件副本。若非有限公司，必須附有公司條例指定有關公司註冊證明文件。
- (附註二) 必須具備商業登記證，身份證或護照副本。
- (附註三) 申請人應屬公司東主或董事，如屬有限公司而申請人並非公司東主或董事，則應附上公司東主或董事授權書。
- (附註四) 本表格亦適用於註冊後申請更改資料。如屬這情況，申請人不須填寫第一部(a)及(b)，而附註一及附註二所指定的文件副本須否呈交，則視乎更改資料而定。
- (附註五) 申請人若提供失實資料或不完整聲明，本署可拒絕此項申請。
- (附註六) 此申請表應親身或由代理人或郵寄送遞香港海關汽車評值課，香港北角渣華道 222 號海關總部大樓 3 樓。如有任何查詢，請電 2231 4391。

Guidance Notes

- (Note1) For a limited company, copy of Certificate of Incorporation and document regarding the registration of directors under the Companies Ordinance should be attached. For unlimited company, document regarding registration of company under the Companies Ordinance should be attached.
- (Note2) Copy of Business Registration Certificate, Identity Card or passport is required.
- (Note3) The applicant should hold the position of a proprietor or director. For a limited company, if the applicant is not holding the position of a proprietor or director, a written authorization from the proprietor, director or board of directors should be attached.
- (Note4) This form is also used for change of particulars after registration. In this case, the applicant need not complete Part I(a) and (b), and copies of documents depicted in (Note 1 and 2) may be required depending on the nature of particulars to be changed.
- (Note5) An application containing any false particulars or incomplete declaration will be rejected.
- (Note6) This application form should be submitted in person or by an agent or by post to the Customs and Excise Department, Office of Motor Vehicles Valuation Group, 3/F., Customs Headquarters Building, 222 Java Road, North Point, Hong Kong. For Enquiry, please telephone 2231 4391.

有關收集個人資料的聲明
Personal Information Collection Statement

收集目的

1. 香港海關及運輸署會使用透過本表格所獲得的個人資料作下列用途：
 - (a) 處理有關你申請註冊為汽車進口者 / 分銷商的事宜；
 - (b) 處理有關向香港海關申請其他服務事宜；及
 - (c) 方便香港海關及運輸署與你聯絡。
2. 你必須提供本表格所要求的個人資料。假如你未能提供充分資料，我們可能無法處理你的申請。

資料轉介

3. 在本申請表填報的資料可能會交給其他政府部門及機構，以達致上文第 1 段所載的目的；或給予法例授權可接收的其他人士。

查閱個人資料

4. 根據個人資料〔私隱〕條例第 18 條、第 22 條及附表 1 內第 6 原則的規定，你有權查閱及更改你的個人資料。查閱的權利包括索取此表格內填報的個人資料的副本。

查詢

5. 如欲查詢本表格所收集的個人資料，包括查閱及更改資料，請聯絡：
香港北角渣華道 222 號
海關總部大樓 3 樓
香港海關
汽車評值課
電話：2231 4391
傳真：2598 4975

Purpose of Collection

1. The personal data provided by means of this form will be used by the Customs and Excise Department and the Transport Department for the following purposes :
 - (a) activities relating to the processing of your application for registration as Motor Vehicle Importer / Distributor;
 - (b) activities relating to your applications for services to be provided by this department; and
 - (c) facilitating communication between the Customs and Excise Department, Transport Department and yourself.
2. It is obligatory for you to supply the personal data as required by this form. If you do not provide sufficient information, we may not be able to process your application.

Classes of Transferees

3. The personal data you provided by means of this form may be disclosed to other Government departments and agencies for the purposes mentioned in paragraph 1 above; or where such disclosure is authorized or required by law.

Access to Personal Data

4. You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

Enquiries

5. Enquiries concerning the personal data collected by means of this form, including the making of access and corrections, should be addressed to :
Motor Vehicles Valuation Group
Customs and Excise Department
3/F., Customs Headquarters Building,
222 Java Road,
North Point, Hong Kong
Tel: 2231 4391
Fax: 2598 4975